

DATE: 23 April 74

TO: ☐

FROM: ☐

SUBJECT: OCI MAGID Replacement

REMARKS:

As you know, ☐ wants to be phased out of MAGID as soon as possible.

OCI's nominee to replace him is ☐

☐ who probably needs no introduction to you. If you don't like this choice, OCI will try again. Once this vacancy is filled, we will put out a new MAGID roster.

initial 13 July 75

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File: MAGID
(also filed: DCT)

Executive Registry
74-3467

1191-14

18 April 1974

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Executive Secretary

FROM : Associate Deputy Director for Intelligence

SUBJECT : Executive Dining Room Dinners

REFERENCE : Your Memorandum, dated 11 January 1974,
Subject: Official Entertainment in the
Executive Dining Room

1. This memorandum submits a recommendation for approval; this recommendation is contained in paragraph 4.

2. Paragraph 2 of referenced memorandum states that official funds may not be used "to pay for the expenses incurred in the entertainment of officials or employees of the U. S. Government in the Executive Dining Room." It also provides that exceptions shall require the advanced approval of the Director.

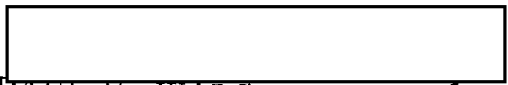
3. I have established a Management Advisory Group Intelligence Directorate (MAGID) to advise me concerning various problems that arise in the day-to-day management of this Directorate. Membership on this group is rotational, and the present membership is composed of employees GS-07 through GS-14. Patterned after the Agency MAG, the MAGID meets after hours at a dinner meeting in the Executive Dining Room. They are of course required to pay for their own meals and for the meals of guests, which is as it should be. Even though the meetings are officially sanctioned by this Directorate, the individuals attend on their own time. There has been a

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recent ruling based on referenced memorandum which now requires that the group also pay for any overtime required on the part of Executive Dining Room personnel. This new ruling means that members may have to pay as much as \$9.00 each to conduct Agency business on a voluntary unpaid basis. I believe that this additional charge to meet Dining Room overtime costs is unwarranted.

4. It is requested that you grant an exception to permit the official payment of overtime to Executive Dining Room personnel in connection with these MAG official dinners.


PAUL V. WALSH

Associate Deputy Director
for Intelligence

The recommendation in paragraph 4 is ^{not} APPROVED, with regret -



W. E. Colby

Director of Central Intelligence

19 APR 1974

Date

Distribution:

Original - Return to DDI Management Staff

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STAT

Approved For Release 2005/11/23 : CIA-RDP80B01495R000900030012-0

Approved For Release 2005/11/23 : CIA-RDP80B01495R000900030012-0

11 January 1974

MEMORANDUM FOR: See Distribution

SUBJECT : Official Entertainment in the Executive Dining Room

REFERENCES : (a) Memo dtd 29 June 1963 to ExDir from DDCL, Subject: Delegation of Authority

(b) Memo dtd 10 April 1967 to Deputy Directors and Heads of Independent Offices from ExDir, Subject: Official Entertainment in the Executive Dining Room

(c) Memo dtd 29 July 1971 to Deputy Director for Plans from ExDir, Subject: Official Entertainment in the Agency Dining Room

(d) Memo dtd 17 March 1972 to Deputy Directors from ExDir, Subject: Official Entertainment in the Executive Dining Room

(e) Form 725 dtd 5 September 1973 to Director of Finance from DCI, Subject: Delegation of Authority and [redacted] dtd 24 July 1973

STAT

1. For some time the basic policy of the Agency [redacted] has been STAT that expenses incurred in the official entertainment of officers or employees of the U.S. Government exclusively required approval by the Director or by a single senior official designated by him. Per reference (a) this authority was delegated to the Executive Director. Reference (b) stipulates that official entertainment in the Executive Dining Room must be hosted personally by a Deputy Director or Head of an Independent Office, or by his deputy when directed. Reference (c) disapproved a request to delegate to Division and Staff Chiefs the authority of a Deputy Director to submit vouchers for official entertainment. Reference (d) permitted Deputy Directors to delegate to a

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single senior officer their authority to submit such vouchers. Reference (e) established the Executive Secretariat, appointed the Executive Secretary, and delegated to the Executive Secretary the Director's authority to approve the payment of these expenses.

2. During the past few months Agency policy concerning the official entertainment of officers and employees of the U.S. Government has been under review. The Comptroller General's position is that official funds should not be used for the entertainment of Government officials unless specific authority for that purpose has been given by the Congress. Therefore, it has been concluded that the Agency shall no longer use official funds to pay for the expenses incurred in the entertainment of officers or employees of the U.S. Government in the Executive Dining Room. In addition to those persons included within the definition of "officers and employees" in Title 5 of the U.S. Code, this phrase includes staff employees, staff agents, detailed military and civilian personnel, contract employees, and career agents of this Agency. An exception to this policy may be made only in the most unusual and special circumstances. Such an exception shall require the advance approval of the Director.

3. The Director's Imprest Fund may be used to pay the full cost of a function, including the meals served Agency personnel, when the purpose is to entertain a foreign official or a non-U.S. Government personality. Deputy Directors may delegate their authority to submit vouchers for these functions to a single senior officer. Since the burden is a limited one, Heads of Independent Offices are expected to continue personally to retain this authority. The Executive Secretary has been designated as the single senior official who may authorize the payment or reimbursement of these expenses.

4. It shall no longer be necessary that official entertainment in the Executive Dining Room be hosted personally by either a Deputy Director or his Associate. Any other senior official designated by a Deputy Director or a Head of an Independent Office may act as host.

5. The General Counsel has been asked to amend the appropriate Headquarters Regulation to reflect the change of policy and delegations set forth above. The policy and delegations referenced in this memorandum are hereby rescinded.


W. E. Colby
Director